

Hope Lutheran Church and School

Voters' Assembly Minutes

November 16, 2025

The regular November meeting of the voters' assembly of Hope Lutheran Church and School was called to order on November 16, 2025, at 10:48 a.m. by the interim president, Roger Henry; the secretary was present. A quorum was established; a list of voting members present is attached.

Pastor Pay led the opening prayer.

The July 27, 2025, and November 2, 2025, minutes were approved as emailed.

The appended Board and Committee reports were received.

Treasurer and Board of Finance:

Myrtle Siefken provided the following addition to the Financial Review Committee's report:

The key portion of Mr. Johnson's review is copied below.

The procedures and associated findings are as follows:

1. Procedure: Provide a cash receipts and disbursements schedule. Finding: See attached schedule.
2. Procedure: Review documentation of disbursements. Finding: Disbursement documentation appeared to be adequate.
3. Procedure: Verify validity and appropriateness of expenses. Finding: Determined expenses were valid and appropriate for the activities of the School.
4. Procedure: Verify validity and appropriateness of deposits. Finding: Determined deposits were valid and appropriate for the activities of the School.
5. Procedure: Review processes and procedures for potential improvements. Finding: Any cash transactions should be prepared and reviewed by at least two different people. All transactions between the church and school should be entered into the software with specific details.

Grace Ruiz provided an update to the proposed 2026 church budget.

Following discussion, Nancy Carlson moved, and it was seconded, that the 2026 church budget, as corrected by the Treasurer, be accepted. The motion carried. The approved church budget is on page 5.

Anita Taylor provided a review of the \$2,071 Thrivent Choice dollars. Following discussion by the voters, Anita Taylor moved, and it was seconded, to move the Thrivent Choice dollars in the amount of \$2,071 to the Ministry Fulfillment Miscellaneous line item, and that the Thrivent Choice dollars over the next three years will go to the Ministry Fulfillment Miscellaneous. The motion carried.

Elders: David Van Haaften discussed the events of August 3, 2025, and updated the voters of the new recommendations which include locking all exterior doors in the building, including the west doors during the service, except for the main south doors into the Narthex. The elders also revised and expanded the duties of the ushers.

Day School Board: James Oloff reported that the board is continuing to work on the Auction which will be held on April 25, 2026. He said that there is a need for a chairperson to lead the committee.

Board of Outreach: Anita Taylor reported that Bibles and booklets were given away during the Holiday Fair on November 15, 2025. She also informed the voters that Hope's church members have donated over 2,000 pounds of food items to the Idaho Falls Community Food Basket so far this year.

Board of Youth Ministry: Sophia Hynes reported that Hope's Sunday School program is going well.

Board of Properties: Lori Stanger provided an update about the water leak and stated that we still do not know where it is coming from. She and Noel Duckwitz will continue to work on the issue and will keep the congregation updated.

Strategic Planning Committee: Matthew Rose from the Building Committee provided an update. He informed the voters that, per Mike Madison of LCEF, we are not allowed to proceed with the concrete work prior to receiving the LCEF loan funding. The Hope voters had voted during the November 2, 2025, special voters meeting to proceed without the loan being funded. In order to comply with LCEF, that previous motion would need to be rescinded. Following discussion, Christopher Becker moved, and it was seconded, to rescind the motion adopted at the November 2nd meeting “to move forward with pouring concrete, paying for it with Hope’s ministry expansion funds.” The motion carried.

Matthew Rose reported that we will pay to obtain our building permit after we receive the loan funding from LCEF.

Roger Henry reported that there will be a Strategic Planning Committee meeting next week.

Pastor Pay’s Report: Pastor Pay thanked many people for all their help and dedication. He added that he is becoming more involved with the youth group. He said he will be going to Zion Lutheran Church in Ashton on the 4th Sunday of each month, for the time being. He reported that Reverend Jim Von Busch has accepted a Call to Grace Lutheran in Pocatello.

New Business:

- Paper ballots were distributed to the voting members to decide whether to elect Shannon Loftus as Chair of the Fellowship Committee. After counting the ballots, it was determined that Shannon Loftus is now Chair of the Fellowship Committee. There were 29 Yes votes; 1 No vote; 1 Abstain. Congratulations Shannon!
- Pastor Carabotta provided a brief report about the school. He reported that the booth at Hope’s Holiday Fair was successful. He spoke about the celebration of Veterans Day held at the school where Staff Sergeant Mike Rosenwinkel shared about his early life, including his military experience during World War II. The students were very attentive during his talk, and they asked some interesting questions at the end.

There being no further business, the meeting adjourned at 12:03 and we closed with prayer.

JoAnn Jepsen, secretary

Approved: _____

Voter's Attendance

November 16 , 2025

Communicant Members Accepted into Voting Membership

Please initial attendance		Date Accepted
	Ash, Margaret	May 16, 2021
CB	Becker, Christopher	May 16, 2021
CKB	Biermann, Charles	May 16, 2021
SLB	Biermann, Sandra	May 16, 2021
	Blevins, Deana	July 14, 2024
	Bueno, Natasha	July 9, 2023
CB	Burr, Cathlena	April 21, 2024
	Carabotta, Rev. Robert	July 27, 2025
JMC	Carlson, Nancy	May 16, 2021
CMC	Clayton, Connie	November 21, 2021
RC	Clayton, Ron	November 21, 2021
	Eberle, Allen	May 16, 2021
	Eberle, Pamela	May 16, 2021
ME	Eklund, Matthew	March 23, 2025
	Eklund, Rebekah	March 23, 2025
	Ferrer, Moira	November 20, 2022
	Ferrer, Rodolpho	November 20, 2022
	Gibson, Jamie	May 16, 2021
vg	Glick, Vivian	May 16, 2021
D	Griffith, Cora	May 16, 2021
	Griffith, Taylor	May 16, 2021
-st	Henry, Jane	May 16, 2021
RAH	Henry, Roger	May 16, 2021
BH	Hentzen, Richard	November 21, 2021
	Holzworth, Robert	May 16, 2021
st	Hynes, Sophia	November 20, 2022
JJ	Jepsen, JoAnn	May 16, 2021
Bj	Jepsen, William "Bill"	May 16, 2021
	Keiser, Dennis Sr.	June 23, 2024
	Loftus, Kevin	July 27, 2025
	Loftus, Shannon	July 27, 2025
	Miaullis, Aaron	July 14, 2024
	Miaullis, Maureen	January 22, 2023

Please initial attendance		Date Accepted
BCO	Oloff, Betty	May 16, 2021
JO	Oloff, James	May 16, 2021
	Pavlat, Kurt	May 16, 2021
	Pavlat, Roseanne	April 16, 2023
AP	Pay, Brenda	May 16, 2021
CP	Peterlin, Nyla	May 16, 2021
	Phelan, Cherie	November 29, 2023
	Phelan, Philip	May 16, 2021
	Powers, LuAnne	April 24, 2022
	Powers, Rev. Jerry	April 24, 2022
	Reber, Edward	May 16, 2021
	Reber, Rebecca	November 20, 2022
	Ritter, John	May 16, 2021
	Ritter, Tara	May 16, 2021
MR	Rose, Matthew	May 19, 2024
	Rosenwinkel, Melody	April 24, 2022
	Ruiz, Grace	April 24, 2022
MB	St. Michel, Whitney	May 16, 2021
EB	Schroeder, Eugene	November 21, 2021
MK	Siefken, Myrtle	May 16, 2021
LS	Smith, Lynette	November 21, 2021
JS	Stanger, Lori	February 16, 2025
	Stommel, Mary	May 16, 2021
AT	Taylor, Anita	July 24, 2022
CH	Thinnes, Carol	November 21, 2021
GH	Thinnes, Gary	November 21, 2021
DVA	Van Haaften, David	May 16, 2021
DVA	Van Haaften, Dorothy	May 16, 2021
JM	Zillinger, James	April 24, 2022

Officer, Board, and Committee Reports

Treasurer and Board of Finance

Board of Finance – Voter’s Meeting Report 11/16/2025

Financial Review Committee Report – November 2025

Our bylaws direct the President to appoint two voters to see that the congregation’s financial records are reviewed and then report to the voters. President Miaullis appointed Myrtle Siefken and Melody Rosenwinkel. The committee contacted Damon Johnson, a CPA with Jensen Poulsen & Company, who reviewed our records last year. He agreed to do it again, and the Board of Directors approved the contract.

The Church’s fiscal year is January 1 through December 31, while the School’s is July 1 through June 30. Consequently, those reviews are done at separate times. The results of the review of the Church’s books were presented at the July 25 voters meeting.

We have not received the report on the review of the School’s books at the time the reports were due for the voters packet. It is promised to be completed by the voters meeting.

Hope had three endowment funds that were created for the benefit of the School. The original endowment, the 1991 School Endowment, had a two-page management policy. When the subsequent endowments were created, it was decided to use the existing endowment management process rather than create new ones. In April 2025, the voters decided to move the 1991 School Endowment funds to the Ministry Expansion Program in accordance with the endowment’s ability to be used for “one-time expenses such as an addition to the school.” So, the two-page policy was no longer needed. Our Treasurer, Grace Ruiz, and Day School Board Chairman, Jim Oloff, have met to develop a policy suitable for managing the Jennifer Anne Barrett Scholarship Fund and the School’s Operations Endowment Fund.

Finally, we commend Whitney St. Michel, or immediate past Treasurer, for creating Finance Handbook. It provides guidelines for the members of the Board of Finance and would be useful to anyone who needs to understand our financial operations.

The report at the voters meeting will conclude our work.

Financial Review Committee
Myrtle Siefken and Melody Rosenwinkel

Church Budget 2026 - Proposed

	Budget 2025	Budget 2026 - Budget 2025		
		Proposed Budget 2026	Change \$	Change %
Revenue				
1000 Tithes/Offerings	\$ 300,000	\$ 315,000	\$ 15,000	5%
1100 Mission Campaign	\$ -	\$ -	\$ -	-
1200 Directed Giving	\$ 20,000	\$ 20,000	\$ -	-
1400 Interest Income	\$ 400	\$ 1,500	\$ 1,100	275%
1600 Miscellaneous Income	\$ 500	\$ 500	\$ -	-
1800 Pass Thru Giving	\$ -	\$ -	\$ -	-
Total Revenue	\$ 320,900	\$ 337,000	\$ 16,100	5%
Expenditures				
5100 Finance & Administration				
5110 Janitorial	\$ 21,000	\$ 21,000	\$ -	-
5120 Utilities	\$ 12,000	\$ 13,500	\$ 1,500	13%
5130 Postage	\$ 750	\$ 750	\$ -	-
5140 Office Supplies	\$ 1,000	\$ 1,000	\$ -	-
5150 Day School Tuition Assistance	\$ 15,000	\$ 15,000	\$ -	-
5155 Camp Perkins Assessment	\$ 1,000	\$ 1,000	\$ -	-
5160 Mortgage Interest	\$ 9,500	\$ 9,500	\$ -	-
Mortgage Principal	\$ 9,500	\$ 9,500	\$ -	-
5170 Insurance	\$ 13,000	\$ 18,500	\$ 5,500	42%
5180 Telephone/Internet	\$ 3,150	\$ 3,150	\$ -	-
5190 Administration	\$ 6,300	\$ 7,500	\$ 1,200	19%
5195 Property Taxes	\$ 1,500	\$ 1,500	\$ -	-
Total 5100 Finance & Administration	\$ 93,700	\$ 101,900	\$ 8,200	9%
5200 Board of Directors				
5220 Advertising	\$ 1,000	\$ 1,000	\$ -	-
5230 BOD Miscellaneous	\$ 1,000	\$ 4,000	\$ 3,000	300%
5240 Safety Committee	\$ 3,000	\$ -	\$ (3,000)	-100%
Total 5200 Board of Directors	\$ 5,000	\$ 5,000	\$ -	-
5300 Properties				
5310 Maintenance & Improvements	\$ 50,000	\$ 55,000	\$ 5,000	10%
Mission Fulfillment Misc	\$ -	\$ 5,000	\$ 5,000	-
Total 5300 Properties	\$ 50,000	\$ 60,000	\$ 10,000	20%
5400 Elders				
5410 Worship Supplies	\$ 3,000	\$ 3,000	\$ -	-
5420 Parish Education	\$ 1,750	\$ 1,750	\$ -	-
5430 Book Allowance	\$ 100	\$ 200	\$ 100	100%
5440 Conferences & Conventions	\$ 3,000	\$ 3,000	\$ -	-
5450 Worship Accompanist	\$ 3,000	\$ 3,000	\$ -	-
5460 Synod & District Support	\$ 2,000	\$ 2,000	\$ -	-
5470 Elder's Discretionary	\$ 1,500	\$ 1,500	\$ -	-
Total 5400 Elders	\$ 14,350	\$ 14,450	\$ 100	1%
5500 Outreach				
5510 Evangelism Supplies	\$ 3,000	\$ 3,000	\$ -	-
5520 Missionary Support	\$ 2,000	\$ 2,000	\$ -	-
5530 VBS	\$ 1,500	\$ 1,500	\$ -	-
Total 5500 Outreach	\$ 6,500	\$ 6,500	\$ -	-
5800 Youth	\$ 4,650	\$ 4,650	\$ -	-
5900 Fellowship	\$ 1,500	\$ 1,500	\$ -	-
6000 Strategic Planning				
6100 Final Design & Expenses	\$ 2,000	\$ -	\$ (2,000)	-100%
6200 Sanctuary Upgrade	\$ -	\$ 2,000	\$ 2,000	-
Total 6000 Strategic Planning	\$ 2,000	\$ 2,000	\$ -	-
8000 Salaries & Benefits				
8100 Pastor Salary and Fuel Allowance	\$ 73,445	\$ 76,510	\$ 3,065	4%
8200 Church Secretary Wages	\$ 17,510	\$ 18,035	\$ 1,525	9%
8300 Church Employee Benefits	\$ 50,000	\$ 50,000	\$ -	-
8400 School Employee Benefits	\$ 177,715	\$ 177,715	\$ -	-
Total 8000 Salaries & Benefits	\$ 318,670	\$ 322,260	\$ 4,590	1%
Total Expenditures	\$ 498,370	\$ 520,260	\$ 22,890	5%
Revenue less Expenditures	\$ (177,470)	\$ (183,260)	\$ (6,790)	4%

Account Balances	
As of November 2, 2025	
	Total
Assets	
Bank Accounts	
Bank of Idaho Checking - 7528	\$ 170,114
Bank of Idaho Debit - 5317	\$ 4,173
Bank of Idaho School Tuition Assistance - 5275	\$ 11,059
LCEF All Access - 0910	\$ 375,376
LCEF Construction - 6944	\$ 100
Wash Account	\$ -
Westmark Checking	\$ 100
Westmark-HY Savings	\$ 522,785
Westmark Savings	\$ 5
Total for Bank Accounts	\$ 1,083,712
Investment Accounts	
Idaho Trust Company	\$ 487,449
Thrivent Investment	\$ 191,336
Total for Investment Accounts	\$ 678,786
Total Bank and Investment Accounts	\$ 1,762,498
Liabilities	
Long-term Liabilities	
LCEF Mortgage	\$ 131,817

Bank Account Balances							
As of 11/02/2025							
CBB Checking - 7528	\$ 170,113.73						\$ 170,113.73
CBB Debit - 5317	\$ 4,172.94						\$ 4,172.94
CBB School Tuition Assistance - 5275						\$ 11,059.28	\$ 11,059.28
Idaho Trust Company		\$ 487,449.34					\$ 487,449.34
LCEF All Access - 0910			\$375,376.11				\$ 375,376.11
LCEF Construction - 6944			\$ 100.11				\$ 100.11
Thrivent Investment				\$ 191,336.47			\$ 191,336.47
Westmark Checking					\$ 100.00		\$ 100.00
Westmark Savings					\$ 5.00		\$ 5.00
Westmark-HY Savings					\$ 522,785.22		\$ 522,785.22
Total	\$ 174,286.67	\$ 487,449.34	\$375,476.22	\$ 191,336.47	\$ 522,890.22	\$ 11,059.28	\$ 1,762,498.20

Bank Accounts by Fund							
As of 11/02/2025							
Fund	Citizens Comm Bank	Idaho Trust	LCEF	Thrivent	Westmark	School Tuition Asst	Total
Expansion	\$ 177,464.41	\$ 359,394.38	\$375,476.22	\$ 98,826.65	\$ 492,511.40		\$ 1,503,673.06
Day School Tuition	\$ 231.23			\$ 42,364.89	\$ 30,373.82	\$ 11,059.28	\$ 84,029.22
Ops Endowment				\$ 50,144.93			\$ 50,144.93
School Savings		\$ 111,052.82					\$ 111,052.82
Unrestricted	\$ (17,610.66)	\$ 17,002.14			\$ 5.00		\$ (603.52)
All Other Designated Funds	\$ 14,201.69						\$ 14,201.69
Total	\$ 174,286.67	\$ 487,449.34	\$375,476.22	\$ 191,336.47	\$ 522,890.22	\$ 11,059.28	\$ 1,762,498.20

Fund Balances (Checking 7528 and Debit 5317)				
001/01/2025 to 11/02/2025				
	Beg Balance 01/01/2025	Revenue	Expense	Ending Balance 11/02/2025
Alter Flowers	\$ -	\$ 250.00	\$ 200.00	\$ 50.00
Benevolent Fund	\$ 525.00	\$ 1,850.00	\$ 2,200.00	\$ 175.00
Blevins Memorial	\$ 10.00	\$ -	\$ -	\$ 10.00
Boggs Memorial	\$ 50.00	\$ -	\$ 50.00	\$ -
Braille Fund	\$ -	\$ 1,100.00	\$ 1,100.00	\$ -
Camp Perkins Scholarship	\$ 109.50	\$ 575.00	\$ -	\$ 684.50
Church Choir & Music	\$ 136.54	\$ -	\$ 58.50	\$ 78.04
Day School Giving	\$ (500.00)	\$ 48,709.87	\$ 47,990.60	\$ 219.27
Fellowship	\$ 6.35	\$ 155.00	\$ 161.35	\$ -
Food Basket	\$ 50.00	\$ 1,120.00	\$ 850.00	\$ 320.00
Hale Memorial	\$ -	\$ 50.00	\$ -	\$ 50.00
Jordan Memorial	\$ 150.00	\$ 25.00	\$ -	\$ 175.00
Keiser Memorial	\$ 300.00	\$ -	\$ -	\$ 300.00
Landscape	\$ 120.00	\$ 220.00	\$ 337.92	\$ 2.08
Larsen Memorial	\$ -	\$ 115.00	\$ -	\$ 115.00
LWM	\$ -	\$ 625.00	\$ 625.00	\$ -
LWM Mites	\$ 10.00	\$ 550.00	\$ 560.00	\$ -
McCarty Memorial	\$ 300.00	\$ -	\$ 300.00	\$ -
Missions Fund	\$ 31.70	\$ 985.00	\$ -	\$ 1,016.70
Moving Expenses	\$ -	\$ -	\$ -	\$ -
Oloff Seminary	\$ -	\$ 4,710.00	\$ 3,870.00	\$ 840.00
Outreach	\$ 322.66		\$ 228.61	\$ 94.05
Pastor Appreciation	\$ -	\$ -	\$ -	\$ -
Properties Fund	\$ 2,637.99	\$ -	\$ 2,297.50	\$ 340.49
Puerto Rico Missions	\$ 100.00	\$ 1,975.00	\$ -	\$ 2,075.00
Rescue Mission	\$ 1,220.45	\$ 510.00	\$ 792.46	\$ 937.99
Security System	\$ 102.86	\$ -	\$ 102.86	\$ -
Sunday School Fund	\$ 95.99	\$ -	\$ 31.79	\$ 64.20
Thrivent Choice Dollars	\$ 314.00	\$ 1,757.00	\$ -	\$ 2,071.00
Vacation Bible School	\$ -	\$ 1,290.00	\$ 1,230.72	\$ 59.28
Worship Supplies	\$ -	\$ 194.70	\$ 50.00	\$ 144.70
Youth Fund & Gathering	\$ 5,273.89	\$ 215.00	\$ 1,109.50	\$ 4,379.39
Day School Tuition Assistance	\$ 3,838.57	\$ 16,147.66	\$ 19,755.00	\$ 231.23
Expansion	\$ 12,440.00	\$ 240,894.54	\$ 75,870.13	\$ 177,464.41
Unrestricted	\$ 9,865.99	\$ 284,999.29	\$ 312,475.94	\$ (17,610.66)
Total	\$ 37,511.49	\$ 609,023.06	\$ 472,247.88	\$ 174,286.67

**Thrivent and Idaho Trust
Account Summary by Fund
As of 11/02/2025**

Thrivent	Beg Bal 1/1/25	Net Change	End Bal 11/2/25
Ops Endowment	\$ 43,685.29	\$ 6,459.64	\$ 50,144.93
Day School Tuition Asst (Barrett)	\$ 36,907.43	\$ 5,457.46	\$ 42,364.89
Expansion	\$ 86,095.81	\$ 12,730.84	\$ 98,826.65
Total	\$ 166,688.53	\$ 24,647.94	\$ 191,336.47

Idaho Trust	Beg Bal 1/1/25	Net Change	End Bal 11/2/25
Expansion	\$ 352,748.39	\$ 6,645.99	\$ 359,394.38
School Savings	\$ 108,999.18	\$ 2,053.64	\$ 111,052.82
Unrestricted	\$ 16,687.74	\$ 314.40	\$ 17,002.14
Total	\$ 478,435.31	\$ 9,014.03	\$ 487,449.34

Budget vs. Actuals
January 1 - November 2, 2025

	Total		
	Actual	Budget	% of Budget
Revenue			
1000 Tithes/Offerings	284,574.83	300,000.00	94.86%
1100 Mission Campaign	181,601.68	0.00	
1200 Directed Giving	54,270.64	20,000.00	271.35%
1400 Interest Income	15,542.86	400.00	3885.72%
1600 Miscellaneous Income	384,200.00	500.00	76840.00%
1800 Pass Thru Giving	74,699.86	0.00	
Total Revenue	\$994,889.87	\$ 320,900.00	310.03%
Expenditures			
5100 Finance & Administration			
5110 Janitorial	9,625.00	21,000.00	45.83%
5120 Utilities	9,580.88	12,000.00	79.84%
5130 Postage	362.86	750.00	48.38%
5140 Office Supplies	447.60	1,000.00	44.76%
5150 Day School Tuition Assistance	0.00	15,000.00	0.00%
5155 Camp Perkins Assessment	0.00	1,000.00	0.00%
5160 Mortgage Interest	6,909.05	9,500.00	72.73%
Mortgage Principal	8,903.75	9,500.00	93.72%
5170 Insurance	17,746.00	13,000.00	136.51%
5180 Telephone/Internet	2,612.47	3,150.00	82.94%
5190 Administration	5,128.30	6,300.00	81.40%
5195 Property Taxes	0.00	1,500.00	0.00%
Total 5100 Finance & Administration	\$ 61,315.91	\$ 93,700.00	65.44%
5200 Board of Directors			
5220 Advertising	295.00	1,000.00	29.50%
5230 BOD Miscellaneous	1,000.00	1,000.00	100.00%
5240 Safety Committee	417.36	3,000.00	13.91%
Total 5200 Board of Directors	\$ 1,712.36	\$ 5,000.00	34.25%
5300 Properties			
5310 Maintenance & Improvements	39,594.32	50,000.00	79.19%
Total 5300 Properties	\$ 39,594.32	\$ 50,000.00	79.19%
5400 Elders			
5410 Worship Supplies	3,180.30	3,000.00	106.01%
5420 Parish Education	1,252.22	1,750.00	71.56%
5430 Book Allowance	0.00	100.00	0.00%
5440 Conferences & Conventions	1,643.29	3,000.00	54.78%
5450 Worship Accompanist	2,700.00	3,000.00	90.00%
5460 Synod & District Support	724.50	2,000.00	36.23%
5470 Elder's Discretionary	1,534.51	1,500.00	102.30%
Total 5400 Elders	\$ 11,034.82	\$ 14,350.00	76.90%
5500 Outreach			
5510 Evangelism Supplies	667.26	700.00	95.32%
5520 Missionary Support	0.00	500.00	0.00%
5530 VBS	633.67	1,500.00	42.24%
Total 5500 Outreach	\$ 1,300.93	\$ 2,700.00	48.18%
5800 Youth	1,314.08	4,650.00	28.26%
5900 Fellowship	636.32	1,500.00	42.42%
6000 Strategic Planning			
6100 Final Design & Expenses	0.00	2,000.00	0.00%
6200 Sanctuary Upgrade	1,837.50	0.00	
Total 6000 Strategic Planning	\$ 1,837.50	\$ 2,000.00	91.88%
8000 Salaries & Benefits			
8100 Pastor Salary and Fuel Allowance	63,954.91	73,445.10	87.08%
8200 Church Secretary Wages	16,628.57	17,510.00	94.97%
8300 Church Employee Benefits	37,125.01	50,000.00	74.25%
8400 School Employee Benefits	76,081.09	177,715.00	42.81%
Total 8000 Salaries & Benefits	\$193,789.58	\$ 318,670.10	60.81%
Other			
9000 Investment Account Changes	33,661.97	0.00	
Total Other	\$ 33,661.97	\$ 0.00	

Hope Lutheran School
Budget vs. Actuals FY2026
July 2025 - June 2026

	Actual	Budget	
Income	\$ 98,859.91	\$ 475,000.00	20.8%
1100 Registration	\$ 9,330.25	\$ 27,000.00	34.6%
1200 Tuition	\$ 66,002.11	\$ 273,500.00	24.1%
1300 Extended Care	\$ 35.00	\$ 8,500.00	0.4%
1400 Lunch/Milk	\$ 737.40	\$ 11,800.00	6.2%
2000 Donations	\$ 17,492.00	\$ 100,000.00	17.5%
2400 Annual Auction	\$ -	\$ 40,000.00	0.0%
3910 Title II & IV (D91)	\$ -	\$ 2,200.00	
4000 Spread Spectrum Lease& Other	\$ 5,263.15	\$ 12,000.00	43.9%
Expenses*	\$ 184,538.45	\$ 463,530.00	39.8%
5100 Salaries	\$ 99,889.00	\$ 260,000.00	38.4%
5200 Wages	\$ 18,655.00	\$ 50,000.00	37.3%
5550 Payroll Taxes	\$ 7,119.89	\$ 25,000.00	28.5%
5600 Continuing Education	\$ 765.30	\$ 4,000.00	19.1%
5700 Workers Comp	\$ 987.00	\$ 8,500.00	11.6%
6120 TADS	\$ 3,368.40	\$ 300.00	1122.8%
6130 Gradelink	\$ 739.24	\$ 4,000.00	18.5%
6220/6270 EC/Fri Supplies	\$ 288.75	\$ 2,000.00	14.4%
6240/6260 K/El/MSupplies	\$ 2,857.25	\$ 4,000.00	71.4%
6300 Curriculum	\$ 14,559.84	\$ 10,000.00	145.6%
6400 Milk/Lunch	\$ 2,209.75	\$ 11,800.00	18.7%
6600 Technology Equip. Service	\$ 1,500.00	\$ 3,500.00	42.9%
6620 IT Service Contract	\$ 7,284.00	\$ 15,000.00	48.6%
7100 Business	\$ 5,047.00	\$ 5,000.00	100.9%
7200 Business Equipment	\$ 86.36	\$ 2,500.00	3.5%
7300 Postage	\$ 105.60	\$ 950.00	11.1%
7400 Office Supplies	\$ 732.62	\$ 2,000.00	36.6%
7500 Advertising	\$ 1,721.00	\$ 6,000.00	28.7%
7600 Janitorial Services	\$ 13,125.00	\$ 32,000.00	41.0%
7650 Janitorial Supplies	\$ 3,042.53	\$ 5,500.00	55.3%
7700 Maintenance Contracts	\$ 160.00	\$ 480.00	33.3%
7800 Transportation	\$ 68.42	\$ 2,000.00	3.4%
7900 Annual Auction	\$ 226.50	\$ 5,000.00	4.5%
7950 Admin Development Fund	\$ -	\$ 4,000.00	0.0%
8000 Contingency		\$ 25,000.00	

Mission Expansion Status: November 6, 2025

Expansion Accounts Status

11/6/2025

Citizens Bank	\$ 175,605
LCEF	\$ 376,352
Idaho Trust Bank	\$ 359,354
Thrivent Investment	\$ 98,826
Westmark	\$ 493,545
Total Cash	\$ 1,503,682

*Market Driven

*Market Driven

*Includes re-designated existing savings

Budgeted

DRAFT

	2023	2024	2025
Budgeted	\$ 10,000.00	\$ 10,000.00	\$ 2,000.00
Expenses			
Campaign Support - LCEF		\$ 4,000.00	
Permits			
Architect	\$ 2,065.00	\$ 3,043.00	
Engineering		\$ 2,957.00	
Campaign			
Total Expenses Budgeted	\$ 2,065.00	\$ 10,000.00	

Income & Expense Mission Expansion

	2023	2024	2025	Total s
Income				
1100 Mission Campaign		\$ 190,552.01	\$ 207,091.68	\$ 397,643.69
1200 Directed Giving		\$ 1,560.00	\$ 452.86	\$ 2,012.86
1400 Interest Income		\$ 1,829.99	\$ 15,817.01	\$ 17,647.00
1600 Miscellaneous Income		\$ 389,604.85	\$ 384,300.00	\$ 773,904.85
Total Income	\$ -	\$ 583,546.85	\$ 607,661.55	\$ 1,191,208.40
Expenses				
Campaign Support - LCEF			\$ 35,995.00	\$ 35,995.00
Permits			\$ 14,028.53	\$ 14,028.53
Architect	\$ 15,332.00	\$ 49,415.00		\$ 64,747.00
Engineering	\$ 5,330.00	\$ 41,846.75		\$ 47,176.75
Campaign			\$ 10,164.75	\$ 10,164.75
Total Expenses	\$ -	\$ 20,662.00	\$ 151,450.03	\$ 172,112.03

Board of Elders

Board of Elders Report to the Voters Assembly, November 16, 2025
(July, August, and September 2025)

- Average Sunday Morning Attendance for 2025: 98.0

2024: 1st Qtr: 97.4 (MW 59.1); 2nd Qtr: 91.0; 3rd Qtr: 88.0; 4th Qtr: 96.0 (MW 63.0)

2025: 1st Qtr: 93.3 (MW 55.5); 2nd Qtr: 103.9; 3rd Qtr: 96.8

- Membership Losses:
 - Patti Swindale, deceased.
 - Sam Nate, by release to another church body.
- Membership Gains: None
- Other items:
 - We welcomed Kevin Loftus to the Board of Elders.

- We discussed the events of August 3, 2025, in light of two considerations: Disruption of the service and Security concerns. We addressed these by:
 - Clarifying elder responsibilities before and during the service.
 - Revising usher training.
 - Recommending that all exterior doors in the building, including the west doors, be locked during the service, with the exception of the main south doors into the Narthex, which do not have crash bars.
- We adopted a revised and expanded list of Usher duties to reflect the above.

Respectfully submitted,
David Van Haaften

Day School Board

Meeting Minutes - Draft 2 September 5, 2025

Members Present: Jim Oloff, Charlyss Lee, Whitney St. Michel, Bill Jepsen, Sandy Biermann, Anita Taylor, Peggy Ash
Guest: Kayce Rafferty, President of HLS Booster Club

- ❖ Meeting opened with a devotion by Director Jim Oloff about being a living testimonial to others of the saving grace of Jesus Christ.
- ❖ Kayce presented highlights from the most recent Booster Club meeting:
 - Security for student pictures on Facebook.
 - Possible co-purchase of a new laminating machine (Day School & Booster - each paying half).
 - Presentation of Stanley Aluminum cups to staff.
 - Request of a wireless phone headset so Lacey can attend PTO meetings and still answer the phone.
 - PTO meetings will be held on the second Wednesday of each month, with no meeting in December.
 - PTO will help pay for Headmaster approved student activities (field trips).
 - Will publish a monthly newsletter with highlights of up-coming events of both church and school.
 - Asked Day School Board to consider "Get Moving" fundraiser company to possibly assist with the Auction.
 - Archery Equipment Request for funding previously approved.
 - Presented register of Booster Checking Account with a balance of \$16K+.
- ❖ Treasurer's Report:
 - Bill Jepsen submitted reports for July and August on the status of school revenue (attached to official minutes)
- ❖ Field Trip Criteria:
 - There is money available for field trips from District 91 under the Title II and IV
 - Peggy will meet with Headmaster Carabotta to investigate requirements to obtain funds from District 91 for field trips.
- ❖ Concordia Health Plans:
 - Moved by Whitney St. Michel and seconded by Jim Oloff that Plan C of the Concordia Health Plans be kept in place for employees for the coming year. Motion approved.
- ❖ Scholarship Criteria:
 - Jim requested that Scholarship Criteria be put into a written document to give to those who request assistance
- ❖ Other:
 - Auction:
 - Possible dates for the Auction would be May 2, 2026, as a first choice, and April 25, 2026, as a second choice.
 - Jim will make a request of the congregation if there is anyone who might step forward to accept a leadership role in Auction preparation.
 - Anita Taylor will contact various establishments as a venue for the Auction, possibly the Shiloh or Holiday Inn Express and a couple of others; also requesting of each whether we can bring in our own caterer; Dixie's Diner was suggested as a caterer.
- ❖ Policy and Procedure Manuals:
 - Jim will bring manuals to the next meeting so the board can begin to review said manuals.

- ❖ Christmas Cantata and School Christmas Program:
 - Peggy will discuss with Pastor and Headmaster the concept of combining the two programs.
- ❖ Meeting adjourned with the Lord's Prayer at 10:20 a.m.

Respectfully submitted,
Peggy Ash, Secretary

Meeting Minutes - Draft October 10, 2025

Members Present: Jim Oloff, Whitney St. Michel, Bill Jepsen, Anita Taylor, Peggy Ash,
Headmaster Pastor Carabotta
Guest: Theresa Bush, Acting Vice- President, HLS Booster Club

- ❖ Meeting opened with a devotion by Director Jim Oloff from the Daily Devotion - Portals of Prayer.
- ❖ Minutes of the September meeting were accepted as emailed.
- ❖ A printed detail of PTO Meeting was given to Board members and Theresa presented highlights from the most recent Booster Club meeting:
 - The Christmas Wreath fundraiser is in effect. Theresa, being the one in charge of this fundraiser for PTO, has requested help when the orders are delivered. Jim offered to help. The sale lasts through October 20th. Some email blasts will go out to our members, to St. John, and Crown of Life, letting those churches know they can also support the fundraiser. There will be an analysis of this year's sale versus last year's sale to help determine whether the PTO will continue with this fundraiser in the future.
 - The purchase of a laminator has been put on hold for the time being.
 - A request for the Board to pay half of the purchase price of a 24"x24" table top paper cutter. Theresa presented a suggestion for a paper cutter which would cost \$248.00 (probably with additional shipping and handling charges).
- ❖ Treasurer's Report:
 - Bill Jepsen submitted a report for September on the status of school revenue (attached to official minutes). Headmaster Carabotta requested a report that shows only school income and expenses. Whitney and Bill will work on presenting such a report for the next board meeting.
- ❖ Headmaster Carabotta's Report:
 - There is money available for field trips from District 91 under Title II and IV.
 - Headmaster Carabotta met with two individuals from District 91 to discuss how to procure funds from the District under Title II and IV for Professional Development for staff and also for student educational enhancement.
 - Headmaster Carabotta announced that school enrollment is 34 students. Same as September.
 - Headmaster Carabotta will send the Board members a more detailed report via email.
- ❖ Other:
 - Anita requested that the school children make some sort of table decorations for the upcoming Congregational Appreciation Dinner on Sunday, November 9th. Headmaster Carabotta will bring the request to the appropriate staff.
 - Auction:
 - April 25, 2026, was chosen for the date of the Auction.
 - Anita Taylor contacted Snake River Event Center (formerly the Shiloh) and the Westbank. Whitney, Anita and Jim will meet with SREC to have a tasting of foods that might be on the buffet for the Auction Dinner.
 - Anita will get in touch with the proprietor of "100 Proof Hospitality," as a caterer would be needed if the Westbank is chosen as the venue.
- ❖ Scrip:
 - We will keep the Scrip sales as is for now.
- ❖ Meeting adjourned with the Lord's Prayer at 10:50 a.m.

Respectfully submitted,
Peggy Ash, Day School Board Secretary

Board of Outreach

The Outreach Board held a short meeting on October 12th at 11:45 a.m. to approve the Mission money to be dispersed to the LWM for their Mission Projects in conjunction with the Holiday Fair. It was approved. Those present at the meeting were Jane Henry, Bob Holzworth, Gary Thinnies and Anita Taylor. The funds approved were \$1,016.70.

Outreach members (and other volunteers) participated in the Harvest Carnival assisting the PTO, with baking the potatoes and helping with bake sale items. Turnout was great and all had a good time.

Anita Taylor, Director

Board of Youth Ministry

No report.

Board of Properties

- Idaho Falls Fire Department and Omni Security completed their inspections. Inspection passed.
- Tim Thomas from Thomas Restoration painted Pastor Carabotta's office as well as the Early Childhood (EC) classroom.
- Weeds pulled in the gala pit behind the church.
- Weeds pulled in the (4) flower pots in front of the church.
- All the weeds along the perimeter of the church and school were sprayed.
- (2) new dishwashers were installed in the kitchen.
- All American Yards trimmed the trees in front of the church.
- Roof Rescue fixed the functional issues only on the roof.
- A-1 Pest & Control came out and sprayed inside and outside for bugs.
- EC classroom bathroom updated.
- Landscape fabric was laid down in the gala pit.
- Pastor Pay requested a new system and microphone.
- Weeds and dead flowers pulled in the (4) flower pots in front of the church.
- A second battery was purchased for the weed edger.
- First Street Plumbing installed a new sink in the art room bathroom.
- New flooring was installed in the art room.
- New headset was purchased for Pastor Pay.
- Holden Electric worked on furnaces and AC systems.
- David Nell removed the air conditioning units in Mrs. Pay's classroom.

Lori Stanger
Property Director

Strategic Planning Committee

November 3, 2025

Consolidated Building Committee (BC), Ministry Expansion Campaign (MEC) and Sanctuary Beautification Committee (SBC) Report

BC

The final plat was approved by the City Council on October 9th. With the final plat approved, property corners were monumented by our civil engineer and inspected by the City. With the monument inspection deemed satisfactory by the City, the final plat will then be recorded. With the recordation of the final plat, that triggers approval of our site plan by Planning and Zoning thus allowing for the issuance of the Phase 2, new classroom building/restrooms building permit upon payment of the fees. This should be forthcoming very shortly. The Phase 1 (remodel) building permit has already been paid for and issued.

As previously mentioned, we must have signed contracts before the loan application with LCEF can be completed. Upon receipt of signed contracts (congregation and builder), I will complete the loan application with LCEF. Since it has taken quite a bit of time to get to this point, some of our previously submitted data is stale. Therefore, LCEF will probably

require us to re-submit some of our financial data as well as complete a new commercial appraisal. LCEF will order the appraisal.

According to Kent Wilson of LCEF, once LCEF has all the required supporting documentation, approval and funding of the loan typically occurs within 10 working days. We are looking at a long-term mortgage of no more than \$700K, hopefully closer to \$600K if we can minimize use of our \$240K contingency account built into the budget.

MEC

We are currently in the three-year Fulfillment Phase of the campaign.

The Fulfillment Team will be sending out periodic reminders to help us in our congregational commitment responsibilities.

Due to Roseanne and I transferring our membership from Hope to Mt. Calvary in Galesburg, IL on a temporary basis before ultimately transferring to an Iowa congregation, I will be resigning from the Ministry Expansion Campaign team. Reassignment of duties will be discussed at the November 4th Zoom call with Rev. Kunkel.

SBC

The SBC alternatives (six of them) will be estimated separately by the general contractor. To expedite the building process, the Sanctuary renovations (as approved by the voters) will be separately funded by the church apart from the LCEF loan.

Respectfully Submitted,
Kurt Pavlat

Fellowship Committee

Fellowship Committee Report

Date: Quarterly

Reporting Period: August, September October

Summary of Activities

August

No activities during the month of August. However, kick-off for events in early September began.

September

The Fellowship Committee supported the Youth Group in their fundraising efforts for Camp Perkins scholarship, on Sunday, September 7.

On September 20, Shannon met with Peggy Ash and Anita Taylor regarding initial plans for the Congregation Appreciation Dinner, planned for November 9.

On September 21, the Fellowship Committee hosted a farewell gathering for the departure of Kurt and Rosie Pavlat.

In late mid-September, Shannon Loftus and Betty Oloff connected regarding an LWM Sunday, set for October 12, and preliminary plans for a Pastor Appreciation Fellowship gathering on the last Sunday of the month.

October

On October 12, the Fellowship Committee supported LWM Sunday.

On October 26, the Pastor Appreciation ice cream social was held. The event was a great success, with congregation members gathering, visiting with our pastors, and enjoying treats.

Committee Participation

The committee continues to operate through the support of volunteers who assist as they are able. This flexible model has been well received and appreciated.

Current volunteers include:

- Nancy Carlson
- Deana Blevins
- Kevin Loftus
- Nathaniel Loftus
- Carol Thinner

Youth collaboration:

- Sophia Hynes

Expansion Campaign

- Peggy Ash
- Anita Taylor

Looking Ahead

Future events are currently undetermined as the committee leadership is still in transition and settling into responsibilities.

Pastor Pay's Report

Dear Members of Hope,

It's an exciting time to be at Hope! That statement somewhat overlaps with "It's a stressful time to be at Hope!" As we draw ever closer, Lord willing, to getting all the clearances and loan and getting shovels in the ground – if the ground is still soft enough – there is no shortage of unease and anxiety.

But take heart, we are people of Hope, aren't we?

And that hope is not just based on the many times we have seen the Lord's faithfulness to us in our lives. Cross country moves, new houses, a new location on 12th Street... Has the Lord been unfaithful to us? Or has He continued to provide?

But as I mentioned, our hope is not just based on this. It is based on His *promised* faithfulness to us shown in Christ Jesus our Savior. And this faithfulness wells up unto everlasting life, and it is given by grace, even to unworthy sinners like us.

So, as excitement and anxiety rise, may we be a people of hope and courage. May we be a people of prayer, asking that His will be done among us and that His will might be for us to have opportunities to share His promised faithfulness with folks in our Church, our school, our community and beyond.

Please, please commend the work of the Ministry Expansion Team and Building Committee to pray. Please, please remember to thank them. Let's be honest, there has been roadblock after roadblock, delay after delay. Some of that is "par-for-the-course" when dealing with these issues, but without their relentless will to continue to move forward we wouldn't be so close. Thank you to all who are working behind the scenes to move this Campaign forward – you are a blessing to us.

You all are a blessing to me. Thank you for the care and support you continually show me and my family. Thanks also for your dedication and hard work in all our various activities, classes, fundraisers, boards, service projects, and assisting in the service.

Big thanks to Pastor Carabotta for his work in the school. I am continually asking him to "take a day off!" He is motivated and thorough, two things I was lacking in, especially last year.

I continue to make visits. I made 16 to shut ins, and 17 other visits/calls/counselings this past month.

Rejoice, we had two first communions! God's blessings from the Cross now come to Connor and Sam. I also performed one adult baptism at Crown of Life which is a blessing. The gifts of God continue through our congregations in this little corner of Idaho! Confirmation continues with Jack, Liz, and Helena and I periodically send cards out to the youth to encourage them. We still have a joint youth group with St. John and Crown of Life, that DCE Jacob Pralle runs. I have been getting marginally more active in that now that Connor is of the age.

It's been an absolute joy to do Archery for the school. Safety, Discipline, and Respect are the core tenants, and it's fun to see how those yield to a lot of fun and celebration.

I was at the South Idaho Pastor's Conference in Camp Perkins for a few days in October. As Secretary, I spearheaded registration and room assignments. We had a great presenter on Post Traumatic Growth, and got to spend a little time in the mountains.

The Crown of Life ladies did a fantastic job hosting an LWM Zone event in October. Thanks to the LWM ladies from Hope and the Zone who organized it well. It was fun to host the devotion and Bible Class! It's great to see people trying to serve the Lord JOYFULLY and be in His Word.

Table Talk Theology met in October, discussing Walther again. We will do one more in November at the Oloff's, before going on a break.

As Circuit Visitor I am still heading up to Ashton monthly. Long term, their retired Pastor will step back in and I shouldn't need to go up any more frequently than once a month. We have SMP Vicars at Faith, Pocatello, and, as you know, Crown of Life. They are doing really well. Vicar Kory Walstad and I met with Dr. Mart Thompson from the Seminary and had some interviews about his vicarage at Crown of Life. Those went well. I am thankful for Vicar Kory's work up there. We pray his schooling continues to go well and, once ordained, he will have some time to lead Crown of Life so they can grow.

Other odds and ends revolve around communicating with the Boards and helping support their events (Advent suppers, Christmas Caroling etc.). We have very capable leaders on the Board so I am thankful. I am hoping we can move forward joyfully.

Let's be hopeful, let's be joyful, let's be thankful. Our God has been good to us; He will continue to be. His Spirit through the Word will continue to challenge us, exhort us, but also refresh us with the Good News of Salvation in Christ.

God bless,
Pastor Pay

Isaiah 55:11 So My word that proceeds from My mouth will not return to Me empty, but it will accomplish what I please, and it will prosper where I send it.

DRAFT